

# SIGN PERMIT APPLICATION

Applicant Name / Mailing Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_/\_\_\_\_\_/20\_\_\_\_

Phone \_\_\_\_\_

Estimated Value \_\_\_\_\_

Location Name/Physical Address (if not the same as above) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parcel# \_\_\_\_\_

Installer (if not the same as above) : \_\_\_\_\_

Proposed Property Use: Commercial  Residential  Farm  On-Premise Sign:  Off-Premise Sign

Type of Sign: Wall  Ground  Pole  Multiple Entity  Shared Advertising  Other  \_\_\_\_\_

Illuminated: Yes  No  INDOT Approval / Permit Required: Yes  No  If yes, copy must be provided to validate permit

UL# \_\_\_\_\_

## **The Applicant Is Responsible For Providing These Required Documents:**

**Site Plan** \_\_\_\_\_ (showing landscaping at sign base, existing signs, proposed sign & distance to property lines)

**Sign Drawing** \_\_\_\_\_ (showing size and dimensions of sign and mounting structure)

**Illumination** \_\_\_\_\_ (Method and Type of illumination; installation and attachment details)

**Permission Letter** \_\_\_\_\_ (If off Premise)

**INDOT Approval** \_\_\_\_\_ (If applicable, copy of approval/permit must be provided to render this permit fully valid)

**Property Record Card** \_\_\_\_\_ (may be obtained in Area Plan office)

## **The sign permit must be attached to the structure where it may easily be seen from the main road.**

**Notice:** I understand that if I am applying for an off-premise sign located along an interstate or federal-aid primary highway, I must obtain a state sign permit in addition to a county sign permit, prior to constructing/installing my sign. Failure to do so constitutes a civil zoning violation and subjects the sign owner and property owner to a citation and fines as authorized by Chapter 13 of the White County Zoning Ordinance. I have read and understood the above statement.

**Applicant Signature:** \_\_\_\_\_

\*\*\*\*\*OFFICE USE ONLY\*\*\*\*\*

**SIGN PERMIT #:** \_\_\_\_\_ **TOTAL FEE:** \_\_\_\_\_ **RECEIPT #:** \_\_\_\_\_

**Surveyor Approval:** \_\_\_\_\_ **Setback Requirements:** Road ROW: \_\_\_\_\_ Max Height: \_\_\_\_\_

Drainage Board Approval Needed: \_\_\_\_\_ Max Area: \_\_\_\_\_ Other: \_\_\_\_\_ Variance #: \_\_\_\_\_

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Zoning: \_\_\_\_\_ Add'l Notes: \_\_\_\_\_

Surveyor Initials: \_\_\_\_\_ **Area Plan Approval:/Date:** \_\_\_\_\_

**Building Dept. Approval:/Date:** \_\_\_\_\_

Add'l Notes: \_\_\_\_\_